



RISK ASSESSMENT

Cross Country

London Youth Games

Parliament Hill

19th November 2022

V2

Document Management

Client	London Youth Games		
Project	Cross Country		
Venue/Location	Parliament Hill – Hampstead Heath		
Project Description	Risk Assessment		
Assessor	Eleanor Western	Date of Assessment	11 th October 2022

Revision History

Revision	Date	Details
V1	11/10/2022	Draft RA for review
V2	14/10/2022	Updates / amends from LB

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1 Project Overview

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London Youth Games is run by the LYG Foundation; a registered charity. The games were established in 1977 and have run every year since then and is now Europe's largest youth sports festival. The season of events traditionally starts in November with Cross Country and culminates with the Finals event in July where the winning Borough are awarded with the Jubilee Trophy.

The first event of the season is the Cross Country activity, this takes place at Parliament Hill on the heathlands, there are approximately 1600 number of participants who will take place in waves based on their age groups. Waves will be split into ages and distances run.

Age Category	Girls	Boys
U11	1500m	1500m
U13	2000m	2000m
U15	2000m	3000m
U17	3000m	4500m

Parliament Hill is an open area of heath and grass land in Hampstead Heath, the park will remain open to the public on the event day, however it is considered that the proposed numbers and route will not result in significant overcrowding. Key areas of the route and event space will have suitable barrier or similar to control access.

Logical Safety Solutions, hereafter referred to as LSS, has been appointed by London Youth Games, hereafter referred to as LYG, to provide a Safety Plan and various Risk Assessments to cover their works throughout the 2022-2023 LYG Season.

LYG will have a suitable number of staff and volunteers to manage the activity.

This RA will cover the Cross Country event taking place at Parliament Hill on Saturday 19th November 2022.

Information relating to the event is as outlined in the emails and discussions between Eleanor Western (LSS) and Lucy Baines of LYG along with information provided in supplied project documentation.

See the Event Safety Plan for full details of the activity see the Operations Plan (LYG).

This risk assessment should not be read in isolation, but should be read in conjunction with:

- Event Safety Plan (LSS)
- Event Documentation issued by LYG

2 Risk Assessment Matrix

Risk Level Matrix		SEVERITY				
		1. Insignificant	2. Minor	3. Moderate	4. Major	5. Catastrophic
LIKELIHOOD	1. Rare	VL	VL	VL	VL	L
	2. Unlikely	VL	VL	VL	L	L
	3. Possible	VL	VL	L	L	M
	4. Probable	VL	L	L	M	H
	5. Almost Certain	L	L	M	H	H

VL = Very Low Risk	L = Low Risk	M = Medium Risk	H = High Risk
Acceptable Activity – no further actions required	Acceptable Activity - with controls and suitable supervision	Acceptable only with high level controls – Reassess or obtain further guidance on increased controls	Unacceptable Risk – no work to be undertaken. Reassess and obtain further guidance
No further preventive action is necessary, but consideration should be given to more cost-effective solutions, or improvements that impose no additional cost burden. Monitoring is required to ensure that controls are maintained.	Efforts should be made to reduce the risk, but the cost of prevention should be carefully measured and limited. A higher level of monitoring is required	Work should not be started until the risk has been reduced. Considerable resources may have to be allocated to reduce the risk. Consideration should be given to permits to work	Work should not be started or continued until the risk level has been reduced. While the control measure selected should be cost-effective, legally there is an absolute duty to reduce the risk.

3 Risk Assessment Matrix: Venue, Event Infrastructure and General Safety Measures

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
1	Lack of effective planning and communications	<p>Failure of the pre-event planning process and / or the event safety management systems and procedures.</p> <p><i>Effect - failure of the safety systems and procedures resulting in a significant impact upon the event and a potential for physical injury, life changing injuries or death.</i></p>	<p>Workforce</p> <p>Guests</p>	<p>The event is subject to a number of pre-event planning meetings with relevant key stakeholders including the venue; Parliament Hill.</p> <p>London Youth Games are responsible for the management and delivery of safety in respect of their undertakings*.</p> <p>Safety information will be collated and communicated, as required, to all relevant persons, including but not limited to, employees, contractors, suppliers, statutory bodies, emergency services and such others as applicable so as to ensure all health & safety duties and obligations are adequately discharged and effective systems and procedures are employed to safeguard those working at, participating in, visiting or otherwise affected by the event.</p>	1	3	VL	*Activities undertaken by other agencies or organizations are not the responsibility of LYG.
2	Venue Selection	Lack of suitable venues and/or activity, display, or activation areas.	<p>Workforce</p> <p>Guests</p>	<p>The events take place within an open area of grassland within Parliament Hill a public park. The event has been held here for many years with no reported incidents.</p>	1	4	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
		<i>Effect – unsafe / hazardous venues, work, activity, display or activation areas resulting in a significant adverse impact upon the event and potential for physical injury</i>		<p>The area selected has been used routinely in previous years.</p> <p>LYG will liaise with Parliament Hill prior to the event and highlight any concerns or other users.</p>				
3	Arrival and venue installation procedures, driving /parking / unloading van	<p>Failure to maintain control of equipment Vehicles / vehicle impacts</p> <p>Vehicle/pedestrian impacts</p> <p>Vehicle/venue infrastructure impacts</p> <p><i>Damage to vehicles/infrastructure</i></p> <p><i>Personal injuries</i></p>	<p>Workforce</p> <p>Guests</p> <p>Public</p>	<p>A competent member of the LYG team will be appointed to oversee the safe work of installation and to liaise with the venue and statutory authorities where required.</p> <p>All persons engaged in the delivery of the event will be trained and competent for the tasks they are undertaking.</p> <p>All those working on the event are to be issued with safety guidance in advance and each contractor will be responsible for their own working area as required by those safety rules and guidelines.</p>	3	3	L	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				<p>Venue are to advise on suitable parking / unloading areas. LYG are to ensure that thoroughfares and emergency exits are not obstructed during unloading.</p> <p>Vans are to be loaded appropriately and loads secured during transit. Van drivers are to be competent.</p> <p>Drivers are to be competent and fully insured. Drivers will operate vehicles in accordance with the highway code.</p>				
4	Manual Handling	Musculoskeletal strains or injuries as a result of carrying kit / equipment	Workforce	<p>Workforce are to be aware of correct manual handling techniques.</p> <p>Kit / equipment is to be unloaded as close to the event areas as possible.</p> <p>Use of trolleys or similar to carry kit is to be utilised, or multiple persons sharing the load of equipment.</p>	3	3	L	<p>Injured persons are not to carry kit / equipment.</p> <p>Use of external crewing agency to be</p>

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				Workforce are not to carry kit or equipment that is beyond their physical capability.				utilised as appropriate.
5	General layout and condition of event areas	Slips, trips, falls or similar resulting from uneven flooring, spills on floor or the poor layout of infrastructure	Workforce Guests	<p>LYG Event Manager to ensure that the event areas are suitable for use and fit for purpose prior to participant arrival.</p> <p>All workforce are advised that the activity takes place in grassland where there is varying ground conditions. Ground is to be checked for litter / significantly uneven ground conditions and similar that could cause a slip or trip.</p> <p>All areas will be monitored throughout the event to ensure that any damage or debris are removed / repaired.</p> <p>Timing mats to be suitably installed and routinely checked to prevent trips.</p>	2	3	VL	
6	Conflict between the event and other park users	Lack of suitable segregation between other users and guests resulting in collision / overcrowding of areas	Guests Workforce Other venue users	<p>Venue is an open area of park, event will be set up to avoid key footpaths and busy areas.</p> <p>Park is considered to be large enough to accommodate the event and usual visitors.</p> <p>Event will be advertised to the public.</p>	3	3	L	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				Key areas of the event and route will have barrier or similar to prevent access.				
7	Personal Protective Equipment	<p>Lack of appropriate PPE for the type of work activity being undertaken</p> <p>Exposure to adverse weather conditions due to the issue of in appropriate clothing.</p> <p><i>Effect - potential for physical injury or ill health</i></p>	<p>Employees</p> <p>Contractors</p>	<p>Provision of PPE is the responsibility of the employee's employer and is required following their risk assessment for the activities and tasks being undertaken.</p> <p>Staff working during periods of low light and in areas where they may be moving vehicles to wear a suitable Hi Viz vest / jacket.</p>	3	3	L	
8	Manual Handling	<p>Potential for injury to staff due to poor manual handling procedures</p> <p><i>Effect - physical injury</i></p>	<p>Employees</p> <p>Contractors</p>	<p>So far as is reasonably practicable, the employer / contractor shall reduce the need for manual handling activities and/or introduce such measures as required to minimise the risk.</p> <p>Loads should be of a manageable size or additional lifting aids supplied.</p>	2	3	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				<p>Delivery of materials should be to a point as close as possible to the point of use.</p> <p>LYG will ensure that those persons directly engaged by them to assist in the delivery of those elements of the event that requires them to undertake work which involves manual handling are physically capable of undertaking such activities and that they have been adequately trained to do so.</p> <p>Mechanical lifting aids should be made available where required.</p>				
9	Working Hours	<p>Prolonged working hours, working at night</p> <p><i>Effect - Fatigue, Lack of concentration, physical injury</i></p>	Employees Contractors	<p>A production schedule is to be generated indicating the extent of working hours.</p> <p>Contractors are to select staff and staff numbers to suit the anticipated working hours.</p>	1	1	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				The Event Manager to have authority to suspend work where there is a perceived increased risk due to fatigue.				
10	Branding	Collapse or fall of branding onto persons or other infrastructure resulting in injury	Workforce Guests Public	<p>All branding should be fixed in a secure manner.</p> <p>All fixings being used to secure branding should be fit for purpose and structurally sound.</p> <p>All banner locations to be assessed for suitability.</p> <p>All free-standing banners will be adequately weighted to prevent them falling onto persons and collapsing.</p> <p>Use of proprietary fixings for all banners.</p>	2	2	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				No branding will obstruct public circulation or cause a trip/fall hazard during deployment.				
	AV Equipment Display screens. sound systems and similar.	Insecure or incorrectly installed equipment. <i>Effect - collapse of equipment resulting in serious injury, damage to equipment / venue</i>	Workforce Guests Other venue users	All equipment should be constructed, installed, operated and maintained by competent persons. All necessary equipment in public areas should have secondary safety fixings attached. All electrical equipment must have suitable electrical breaker and RCD fitted. All speakers stands, etc. are to be sufficiently braced and secured so as to prevent structural collapse or the structure falling over.	2	4	L	
11	Film Crew / Media Activity	Injury as a result of filming activity Poor safeguarding practices	Guests Workforce	Only approved media agencies to be in place. Media to have suitable briefing where children have not consented to images taken.	2	1	VL	Suitable photograph y waiver to be in place

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				<p>LYG safeguarding policy in place and communicated to key persons.</p> <p>Workforce advised they must not photograph children without LYG consent.</p> <p>Film / Media Crew will be competent and experienced, they will operate under their own RAMS.</p> <p>All participants / spectators will be advised that they are being filmed / photographed and agree to this.</p> <p>LYG will advise the film / media crew if they have concerns with regards to their activity.</p> <p>Film / media crew are to ensure that their actions and equipment do not result in trips or collisions.</p> <p>Cables are to be suitably managed to avoid trips.</p>				<p>as appropriate. Children who do not consent to their images being taken to be suitably identifiable by media. Media to ensure that these children are not photographed.</p>
12	Welfare provision	Lack of toilet provision	Guests, Workforce	Venue has suitable toilet provision, where appropriate temporary toilets will be installed.	1	1	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
		No access to water / food		Teams and participants advised where toilets are shared with other park users / public. Water available for workforce at all times.				
13	Staff and Volunteers Activities (Training)	Training information.	and Voluntary, etc staff and others affected by their acts or omissions.	Briefing sheets will be sent out prior to event, with supervisors/team leaders appointed early. Suitable briefings to take place with all staff and volunteers prior to work commencing so that everyone understands safety and safeguarding measures in place.	3	3	L	
14	Staff and Volunteers Activities (Welfare)	Welfare issues.	As above.	Provision of sanitary facilities, food and water will be available during working hours. Staff working outdoors are to be advised in advance and have access to shelter and suitable breaks.	1	1	VL	
15	Staff and Volunteers Activities (Comms)	Control communication	As above	Ongoing supervision takes place throughout all phases of the event.	1	3	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				Radio and mobile phone systems are available to all supervisors, key contact numbers are to be shared.				
16	Safeguarding – children and vulnerable persons	Lack of safeguarding measures in place	All workforce and persons attending	<p>LYG will work in accordance with the LYG safeguarding policy. This will require staff to:</p> <ul style="list-style-type: none"> - Not be alone with a participant at anytime. - Ensure that the event areas / music and similar is suitable and secure for participants. - LYG will escalate any safeguarding concerns to the safeguarding officer / local authority. <p>All participants are to attend with their school / Borough Team under parental / guardian consent.</p> <p>Participants are familiar with the nature of the event.</p> <p>Participants are aware of changing provision, LYG will ensure that these are in use by participants and suitable workforce only.</p> <p>No child and workforce staff member will be left alone at any time.</p>	2	3	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				<p>Schools and BTO's will ensure that the consent form will capture medical information and in case of emergency contact details.</p> <p>All staff on site aware of the ages of participants and to be mindful of their language and interactions with children to ensure that they are appropriate.</p> <p>LYG safeguarding officer to be present at event or contactable.</p> <p>Suitable medical provision in place for the event.</p> <p>Parents / Guardians will be notified in the event of injury to their children by BTO/School lead.</p> <p>Any complaints or comments raised by participants or their parent /guardians will be directed to the safeguarding officer for their information or action.</p>				
17	Fire Prevention General	Fires arising from waste, event infrastructure and similar	Contractors, staff, volunteers, walkers.	<p>Route areas are considered to be low risk with regards to fire.</p> <p>Event branding and pop up structures to be fire retardant.</p>	1	5	L	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				<p>All generators will have an adjacent fire extinguisher (CO2).</p> <p>The event village will have a suitable fire point in a central and accessible location.</p> <p>Changing areas within the Lido are to have their own fire prevention methods and fire fighting equipment.</p> <p>In the event of a fire the first principal would be to separate the fire from all persons. This would involve evacuating to a place of safety – such as the wider areas of the park.</p> <p>LYG and catering staff would ensure that there is no waste build up that may cause a fire hazard, suitable waste containers should be used.</p>				
18	Fire Prevention (Flammable Substances)	Use of flammable liquids & gases	All on site	The use of petrol generators will be prohibited.	1	1	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
19	Electrical	Shock or burns, also fires from faulty or unsuitable equipment/cables, adverse weather conditions affecting certain equipment.	Site staff, contractors,	<p>All electrical equipment and generators are to be supplied and installed by reputable, pre-vetted competent contractors.</p> <p>All electrical systems are to be designed constructed and maintained in a condition suitable for use in the open air; and will be protected as necessary by 30mA residual current circuit breakers with an operating time not exceeding 50ms.</p> <p>All generators, distribution boxes etc. are to be positioned/enclosed to prevent</p>	1	3	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				<p>unauthorised access, and will be suitably signed.</p> <p>A competent person should test and certify all electrical installation as to its safety on completion.</p> <p>A competent electrical contractor should be available to deal with any problems should they arise.</p>				
20	Cable Runs	<p>Exposed cables across designated traffic / pedestrian routes</p> <p><i>Effect - damaged cables, trip hazards causing physical injury.</i></p>	<p>Employees</p> <p>Contractors</p> <p>Participants</p> <p>Public</p>	<p>A minimum number of cable runs are to be used.</p> <p>Where possible, cable runs should not be in public areas. If unavoidable, then cable ramps in high visibility colours are to be used.</p> <p>Cables are to be placed in such a way as to prevent slips, trips and falls.</p>	1	1	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
21	Lack of Medical Cover	Insufficient medical cover and resources <i>delays in treatment</i>	Guests	LYG have appointed a competent Medical Provider; Team Medic. Team Medic will oversee all medical arrangements for the event, see the Medical Plan for full details. Presence of first-aid personnel at strategic locations; communication among these services and to central control functions of other services and the organisers; numbers and types of facilities currently as supplied by the service providers.	2	5	L	In the event of summoning an ambulance LYG are to agree with venue who does this and who will meet the ambulance.
22	Emergencies / Evacuation	Terrorist attack, lack of emergency plans, exit routes, panic, crushing, confusion, lack of preparedness resulting in unable to evacuate / summon assistance.	All persons	The event is not currently considered to be a specific target for any terrorist activity, which would require full evacuation of the venue. Venue is to advise LYG on emergency procedures and routes to be kept clear.	1	5	L	The current threat level within the UK is SUBSTANTIAL, indicating an attack within the

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				<p>Venue is an open area of parkland, there is considered to be ample space to evacuate into in the event of an incident.</p> <p>In the event of an incident the principal will be to separate persons from the hazard, as appropriate LYG are to summon emergency services.</p> <p>LYG are to form an Emergency Liaison Team with key staff / venue in the event of an emergency.</p> <p>LYG will identify any guests that may need additional assistance in the event of an emergency incident.</p> <p>LYG are to ensure that all emergency exits are kept clear – no kit or equipment would block or obstruct these.</p>				<p>UK mainland is likely.</p> <p>If a situation develops, the Event Liaison Team (ELT), will come together in a fixed location so that decision making and communications (internal and external), can be disseminated and implemented for the purpose of managing the situation.</p>

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
								In the case of an emergency, it may be necessary to convene an ad-hoc meeting of the Event Liaison Team to assist in managing the incident.
23	Accessibility	Poor access to venue, no accessible facilities	Guests Workforce	Event areas are within an open park area, there are footpaths in place but in adverse weather park areas may be difficult to access in a wheelchair.	1	1	VL	
24	COVID-19	Having already infected or potentially infected persons attending and passing on infection	Guests Workforce	Current UKHSA guidance to be adhered to. Workforce are advised not to attend if they have COVID-19.	3	2	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				Routine cleaning regime in place. Access to hand sanitiser / handwashing facilities on site.				

4 Risk Assessment – Cross Country

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
1	Course route and distance	Route not suitable for run activity, poor design Incorrect length of route	Runners	<p>The South of England Athletic Association (SEAA) have selected the route based on the nature of the event; Cross Country, therefore the route deliberately avoids existing footpaths and goes over hilly and uneven terrain in the form of open heathland.</p> <p>The SEAA are competent and experienced in undertaking the event and will ensure that a suitable route is set out in compliance with the required distances.</p> <p>The SEAA will check the route in the lead up to the event and immediately prior to the event.</p> <p>SEAA and LYG will liaise with the Park Rangers to identify any potential hazards or issues with the heath that may affect the event.</p>	4	3	L	The event has taken place in previous years with no significant issue.
2	Course Ground Conditions	Ground conditions would result in falls or trips, such as divots, rabbit holes, mole holes or similar	Runner	<p>The nature of the event is such that the participant should be challenged by the ground conditions and they are required to monitor this during the race.</p> <p>The SEAA will inspect the route immediately before the race and highlight or divert the route around</p>	2	2	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
		Excessively wet / muddy / boggy sections		any significant 'holes' or similar that they feel would pose a risk to runners. Areas where there is excessive amounts of mud or boggy conditions will be avoided, where required the route will be diverted around these areas if necessary. Participants are advised on the nature of the run route and on suitable footwear.				
3	Debris on the route	Litter on the route; broken bottles, wire or similar that may cause illness or injury	Runner	SEAA and LYG will undertake a visual inspection of the route to remove any litter or other debris that may harm runners or result in a trip hazard. Runners will be wearing suitable footwear.	2	2	VL	
4	Course Infrastructure	Barrier and or similar fencing	Runners and people in the area	Barrier or similar* is to be suitable for use and fit for purpose. Crowd Control barrier/pin and tape will be used where required on the course along with cones and tape to identify the route. Where CCB is to be used it will be installed by competent persons and correctly clipped. On uneven ground and sloped areas CCB will be suitably braced through the use of CCB triangles.	2	3	VL	*as appropriate pin and tape / cones or barrier will be used.

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				<p>Where branding is placed on CCB there is to be additional bracing.</p> <p>The weather forecast will be checked and if windy conditions are forecasted the use of branding will be reviewed.</p> <p>When barrier is not in use it is to be suitably stored in a compound or similar.</p>				
5	Animals on the route	Dog bites Biting Insects (Lyme Disease)	Runners	<p>The event takes place in a large open park. It is anticipated that there will be dogs in the park. Marshalls and stewards will be briefed to be vigilant for dogs entering the course, as required stewards will ask dog owners to place dogs on leads.</p> <p>Dog owners will be reminded to pick up their dog mess as required in line with usual park rules.</p> <p>Runners are aware that they are running in an area of heathland and may suffer from insect bites including ticks.</p> <p>Participants should be advised of the risks and the preventative methods; use of insect repellent and covering the skin by wearing trousers or long socks.</p>	3	3	L	Where pin and tape is used the tape will be used during event periods only and disposed of as appropriate.

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				Runners should check their skin afterwards and remove ticks with tweezers.				
6	Lyme Disease, tick bites and similar	Illness as a result of tick bites or similar biting insects	Participants	<p>There will be basic information regarding ticks and Lyme disease at the arrival areas forewarning them of the risks associated with tick bites.</p> <p>Participants and staff will be advised to wear long sleeved clothing and socks, use insect repellent and thoroughly check themselves for tick bites when home.</p> <p>In addition, persons should avoid walking through long grass / vegetation.</p> <p>LYG will review grass conditions and avoid areas of very long grass / request these areas are cut as appropriate.</p> <p>Participants will be issued guidance on how to remove ticks and symptoms to monitor.</p>	2	2	VL	
7	Crossings	Crossings not managed or implemented correctly resulting in;		Where the route goes over existing footpaths there will be marshal controlled crossing points.	2	2	VL	LYG to maintain record of staff / volunteer briefings.

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
		Runner in collision with park user(s) Park users in run route Runners becoming lost / leaving route		Marshals are to have received a suitable briefing on their role, they will have a suitable method of identifying and or signalling to both park users and runners when the crossing is either open or closed.				
8	Weather impact on the route and course conditions	Muddy / boggy ground conditions Frost, snow or ice Leaves creating slippery surface. Heavy winds that may cause trees to shed branches, debris and or event infrastructure to impact runner	Runners	Route will be assessed by SEAA immediately prior to the run. If required the run route can be diverted to avoid particularly hazardous conditions. Marshalls and stewards are in place to provide warnings to participants. Competition Director to advise LYG on suitable and safe conditions for the run to be held. Ultimate decision to be made by LYG and or City of London who have issued the license. LYG will monitor weather conditions and liaise with Competition Director prior to event day. In high winds event infrastructure will require securing or removing.	4	2	L	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
9	Vehicles on the route (Cars, park vehicles, buggies, bicycles and similar)	Collision with runner resulting in injury	Participant	<p>Suitable signage and marshals in place to prevent vehicles entering the course.</p> <p>Event takes place in park area where unauthorised vehicles are not permitted entry.</p> <p>Park vehicles will be forewarned of the LYG activity.</p> <p>Event vehicles will not be permitted onto the route.</p> <p>Medical vehicles on the route will travel on blue lights or be suitably marshalled to warn participants.</p>	1	3	VL	

5 Risk Assessment – Participants

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/ Comments
					L	S	R	
1	Participant Competence in Cross Country	Lack of experience and competence in event resulting in injury	Participants	<p>Participants are selected to participate by their BTO / Team Manager.</p> <p>All BTO's are provided with detailed information regarding the event. They must therefore ensure that their selected participant is capable to undertake the activity.</p> <p>All participants will receive a briefing on the event day.</p> <p>There will be marshals and stewards at the start, finish and throughout the run route. They will monitor participants and support as required.</p> <p>All supervision and implementation of rules as to how the activity is undertaken will be to the appropriate sports governing bodies' rules.</p> <p>Participants are able to retire from the event should they feel the need.</p>	2	2	VL	
2	Participant Health	Participants with pre-existing health problems or injuries, these may be	Participants	<p>Borough Team Organisers are to ensure that their participants are in suitable health to participate.</p> <p>Medics will be present at the event, participants who are advised by medics against taking part will be unable to do so by LYG.</p>	1	3	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/ Comments
					L	S	R	
		exacerbated by participating in the event.						
3	Clothing / Footwear	Participants wearing unsuitable clothing and or footwear	Participants	Participants will be advised by LYG in advance of the event of suitable footwear. LYG and competition Director will not permit persons to participate without suitable footwear. Footwear should be suitable for the heath terrain.	1	1	VL	
4	Participant Welfare	Bullying or aggressive actions by participants or Coaches or parents displaying abusive behaviour towards participants. Safeguarding concerns regarding participants. Participants becoming lost / separated from	Participants	Participants / BTO representatives are required to agree to a Code of Conduct, this addresses participant and coach behaviour. LYG has an anti-bullying policy in place. Competition Director will deal with any aggressive or foul play during the competition. LYG will have a member of staff who has suitable safeguarding training to deal with any safeguarding issues that arise on the day. LYG staff will address any safeguarding concerns with relevant BTO's. If necessary parents or coaches will be asked to leave the event.	1	1	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/ Comments
					L	S	R	
		their BTO / family		<p>The LYG lost child plan will be in place for the event, key staff will be aware of the procedures and actions that are required.</p> <p>All staff and volunteers will be aware of the lost child plan, they will be advised that no person should be left alone with a child at any time and that if they come across a lost child they should remain in a public place and advise key staff immediately.</p> <p>Toilets and changing areas will be in place for participants these will be routinely checked by DBS trained personnel.</p>				
5	Security of Changing Areas	Changing areas not being adequately secured resulting in participants at risk of abuse or inappropriate behaviour	Participants	<p>Limited access to changing areas. Monitoring by DBS staff at intervals.</p> <p>Use of cameras or taking of photographs within changing areas to be prohibited.</p> <p>Children are of an age where they would be able to be aware of inappropriate behaviour or actions. Participants able to report any concerns to LYG.</p>	2	2	VL	

6 EVENT CHECKLIST

Date.....Completed By..... Venue.....	Checked – any issues / further actions
Activity Areas – to be checked before use, clear of trip hazards, spillages or similar?	
Route checked?	
Areas in use have been approved by venue and does not obstruct emergency exit routes or emergency vehicle routes?	
Equipment – has it been checked and is it suitable for use?	
Are there suitable staff / marshals in place – have they been briefed by LYG on key safety /Safeguarding / Emergency info?	
Has weather forecast been checked? Any necessary actions required?	
Medic / First aid provision in place – are all staff briefed on summoning medical support, what to do in the event of having to use the 999 system? Venue Address? Where is nearest Walk in Centre, nearest A&E?	
Who is ELT and when / where would they convene in the event of an incident?	

7 RISK SUMMARY

By accepting this Risk Assessment, London Youth Games, acknowledges that they have a duty to ensure that all persons working on this project, and all other persons who may be affected by the identified risks, have access to a copy of this Risk Assessment.

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