



RISK ASSESSMENT

Qualifier Competitions and Hub Finals

London Youth Games

Various Venues

Spring / Summer 2023

V4

Document Management

Client	London Youth Games		
Project	Qualifier Competitions and Hub Finals		
Venue/Location	Various Venues		
Project Description	Risk Assessment		
Assessor	Eleanor Western	Date of Assessment	5 th December 2022

Revision History

Revision	Date	Details
V1	05/12/2022	Draft RA for review
V2	12/01/2023	Updates / Amends to RA
V3	16/01/23	Update / amends to RA
V4	01/02/23	Updates to calendar

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1 Project Overview

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London Youth Games is run by the LYG Foundation; a registered charity. The games were established in 1977 and have run every year since then and is now Europe's largest youth sports festival. The season of events traditionally starts in November with Cross Country and culminates with the Finals event in July where the winning Borough are awarded with the Jubilee Trophy.

Logical Safety Solutions, hereafter referred to as LSS, has been appointed by London Youth Games, hereafter referred to as LYG, to provide a Safety Plan and various Risk Assessments to cover their works throughout the 2022-2023 LYG Season. This RA will cover the Qualifier Competitions and Hub Finals.

The Qualifier Competitions and Hub Finals will take place at various venues, schools / boroughs will be responsible for getting the children to and from the venue. LYG will ensure that the venues are fit for purpose, they will all be existing leisure facilities or schools. Borough leads will be issued with key information on the venue and the competitions to ensure that they are suitably prepared.

Event	Venue	Date
Sportshall Athletics Qualifier 1	Redbridge Sports Centre	Tuesday 7th February
Sportshall Athletics Qualifier 2	Harrow Leisure Centre	Wednesday 8 th February
Sportshall Athletics Qualifier 3	Brentford Leisure Centre	Thursday 9th February
Sportshall Athletics Qualifier 4	Westcroft Leisure Centre	Friday 10th February
ParaGames Boccia (Open)	Lee Valley Hockey and Tennis Centre	Tuesday 21st February
ParaGames Boccia (Schools)	Lee Valley Hockey and Tennis Centre	Thursday 23rd February
Indoor Cricket Qualifier 1 - Male	Harrow Leisure Centre	Saturday 25th February
Indoor Cricket Qualifier 2 - Male	Harrow Leisure Centre	Sunday 26th February
Trampolining		Sunday 26 th February
Indoor Cricket Qualifier 1 - Female	Harrow Leisure Centre	Saturday 4th March
Indoor Cricket Qualifier 2 - Female	Harrow Leisure Centre	Sunday 5th March
Indoor Rowing	Copper Box Arena	Friday 3rd March

RFU Rugby	Barn Elms Sports Centre	Thursday 9th March
Spring Finals Day 1		
Netball Y7	Redbridge Sports Centre	Tuesday 21st March
Sportshall Athletics Finals	Redbridge Sports Centre	Tuesday 21st March
Multi Sport Festival	Redbridge Sports Centre	Tuesday 21st March
Girls Football Y56	Redbridge Sports Centre	Tuesday 21st March
Spring Finals Day 2		
Netball Y56	Redbridge Sports Centre	Thursday 23rd March
New Age Kurling	Redbridge Sports Centre	Thursday 23rd March
Badminton Racket Pack	Redbridge Sports Centre	Thursday 23rd March
Girls Football Y34	Redbridge Sports Centre	Thursday 23rd March
Indoor Cricket Finals	Lord's Indoor Cricket Centre	Saturday 25th March
Basketball School Finals	SCORE Centre	Monday 27th March
Event	Venue	Date
Sportshall Athletics Yr 3/4 Regional 2	Redbridge Sports Centre	Tuesday 9th May
Sportshall Athletics Yr 3/4 Regional 3	Harrow Lesiure Centre	Thursday 11th May
Sportshall Athletics Yr 3/4 Regional 4	Westcroft Leisure Centre	Friday 12th May
ParaGames Swimming	Glass Mill Leisure Centre	Tues 16th May
Basketball Qualfier 1	UEL Sportsdock	Saturday 20th May
Basketball Qualfier 2	UEL Sportsdock	Sunday 21st May
ParaGames Athletics	Linford Christie Stadium	Tuesday 6th June
Gunnersbury Weekday Hub - Primary Golf	Gunnersbury Park Sports Hub	Thursday 8th June
Gunnersbury Weekday Hub - Dynamos Cricket		
Gunnersbury Weekday Hub - MLD Tennis		
Gunnersbury Weekday Hub - Sitting Volleyball		
Gunnersbury Weekday Hub - Tennis Mini Red		
Gunnersbury Weekday Hub - RFL		
Gunnersbury Weekend Hub - Girls Football	Gunnersbury Park Sports Hub	Sunday 11th June

Gunnersbury Weekend Hub - Tennis Qualifier 1		
Archery	Barn Elms Sports Centre	Sunday 11th June
3v3 Basketball Finals	SCORE	Monday 12th June
ParaGames Football	Hackney Marshes	Wednesday 14th June
Redbridge Weekend Hub Day 1 - Hockey Quals Girls	Redbridge Sports Centre	Saturday 17th June
Redbridge Weekend Hub Day 1 - Judo		
Redbridge Weekend Hub Day 1 - Tennis Qualifier 2		
Redbridge Weekend Hub Day 2 - Hockey Quals Boys	Redbridge Sports Centre	Sunday 18th June
Redbridge Weekend Hub Day 2 - Netball		
Redbridge Weekend Hub Day 2 - Badminton		
Sailing	Fairlop Outdoor Activity Centre	Saturday 24th June
Kayak Slalom and Sprint	Fairlop Outdoor Activity Centre	Sunday 18th June
Volleyball - Boys	UEL Sportsdock	Saturday 24th June
Volleyball - Girls	UEL Sportsdock	Sunday 25th June

Information relating to the event is as outlined in the emails and discussions between Eleanor Western (LSS) and Lucy Baines of LYG along with information provided in supplied project documentation.

See the Event Safety Plan for full details of the activity see the Operations Plan (LYG).

This risk assessment should not be read in isolation, but should be read in conjunction with:

- Event Safety Plan (LSS)
- Event Documentation issued by LYG

2 Risk Assessment Matrix

Risk Level Matrix		SEVERITY				
		1. Insignificant	2. Minor	3. Moderate	4. Major	5. Catastrophic
LIKELIHOOD	1. Rare	VL	VL	VL	VL	L
	2. Unlikely	VL	VL	VL	L	L
	3. Possible	VL	VL	L	L	M
	4. Probable	VL	L	L	M	H
	5. Almost Certain	L	L	M	H	H

VL = Very Low Risk	L = Low Risk	M = Medium Risk	H = High Risk
Acceptable Activity – no further actions required	Acceptable Activity - with controls and suitable supervision	Acceptable only with high level controls – Reassess or obtain further guidance on increased controls	Unacceptable Risk – no work to be undertaken. Reassess and obtain further guidance
No further preventive action is necessary, but consideration should be given to more cost-effective solutions, or improvements that impose no additional cost burden. Monitoring is required to ensure that controls are maintained.	Efforts should be made to reduce the risk, but the cost of prevention should be carefully measured and limited. A higher level of monitoring is required	Work should not be started until the risk has been reduced. Considerable resources may have to be allocated to reduce the risk. Consideration should be given to permits to work	Work should not be started or continued until the risk level has been reduced. While the control measure selected should be cost-effective, legally there is an absolute duty to reduce the risk.

3 Risk Assessment Matrix: Venues, Event Infrastructure and General Safety Measures

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
1	Lack of effective planning and communications	<p>Failure of the pre-event planning process and / or the event safety management systems and procedures.</p> <p><i>Effect - failure of the safety systems and procedures resulting in a significant impact upon the event and a potential for physical injury, life changing injuries or death.</i></p>	<p>Workforce</p> <p>Guests</p>	<p>The event is subject to a number of pre-event planning meetings with relevant key stakeholders including the venues and competition officials.</p> <p>London Youth Games are responsible for the management and delivery of safety in respect of their undertakings*.</p> <p>Safety information will be collated and communicated, as required, to all relevant persons, including but not limited to, employees, contractors, suppliers, statutory bodies, emergency services and such others as applicable so as to ensure all health & safety duties and obligations are adequately discharged and effective systems and procedures are employed to safeguard those working at, participating in, visiting or otherwise affected by the event.</p>	1	3	VL	*Activities undertaken by other agencies or organizations are not the responsibility of LYG.
2	Venue Selection	Lack of suitable venues and/or activity, display, or activation areas.	<p>Workforce</p> <p>Guests</p>	The events take place within venues selected by LYG. All venues are existing leisure centre facilities and have agreed that the proposed activity and numbers attending can be suitably accommodated.	1	4	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
		<i>Effect – unsafe / hazardous venues, work, activity, display or activation areas resulting in a significant adverse impact upon the event and potential for physical injury</i>		<p>The venues have all been previously used by LYG to host similar competitions.</p> <p>LYG will liaise with the venues prior to the competitions and highlight any concerns or issues.</p>				
3	Arrival and venue installation procedures, driving /parking / unloading van	<p>Failure to maintain control of equipment Vehicles / vehicle impacts</p> <p>Vehicle/pedestrian impacts</p> <p>Vehicle/venue infrastructure impacts</p> <p><i>Damage to vehicles/infrastructure</i></p> <p><i>Personal injuries</i></p>	<p>Workforce</p> <p>Guests</p> <p>Public</p>	<p>A competent member of the LYG team will be appointed to oversee the safe work of installation and to liaise with the venue and statutory authorities where required.</p> <p>All persons engaged in the delivery of the event will be trained and competent for the tasks they are undertaking.</p> <p>All those working on the event are to be issued with safety guidance in advance and each contractor will be responsible for their own working area as required by those safety rules and guidelines.</p>	3	3	L	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				<p>Venue are to advise on suitable parking / unloading areas. LYG are to ensure that thoroughfares and emergency exits are not obstructed during unloading.</p> <p>Vans are to be loaded appropriately and loads secured during transit. Van drivers are to be competent.</p> <p>Drivers are to be competent and fully insured. Drivers will operate vehicles in accordance with the highway code.</p>				
4	Manual Handling	Musculoskeletal strains or injuries as a result of carrying kit / equipment	Workforce	<p>Workforce are to be aware of correct manual handling techniques.</p> <p>Kit / equipment is to be unloaded as close to the event areas as possible.</p> <p>Use of trolleys or similar to carry kit is to be utilised, or multiple persons sharing the load of equipment.</p>	3	3	L	<p>Injured persons are not to carry kit / equipment.</p> <p>Use of external crewing agency to be</p>

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				Workforce are not to carry kit or equipment that is beyond their physical capability.				utilised as appropriate.
5	General layout and condition of event areas	Slips, trips, falls or similar resulting from uneven flooring, spills on floor or the poor layout of infrastructure	Workforce Guests	<p>LYG Event Manager to ensure that the event areas are suitable for use and fit for purpose prior to participant arrival.</p> <p>All workforce are advised on event / venue specific issues. Ground is to be checked for litter / significantly uneven ground conditions and similar that could cause a slip or trip.</p> <p>All areas will be monitored throughout the event to ensure that any damage or debris are removed / repaired.</p> <p>All infrastructure is to be suitably installed and routinely checked to prevent trips.</p>	2	3	VL	
6	Conflict between the event and other venue users	Lack of suitable segregation between other users and guests resulting in collision / overcrowding of areas	Guests Workforce Other venue users	<p>Venues are leisure facilities, LYG will have access to their event areas, however it is likely that other areas of the venue will be in use by other users (general public).</p> <p>As appropriate access to the LYG areas are to be maintained and unauthorized access prevented.</p>	3	3	L	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				Where changing rooms are used by LYG participants these are to be monitored and no external public should use these. (Where changing facilities are shared with public this is to be clearly communicated to Boroughs / Schools) for their awareness and action.				
7	Personal Protective Equipment	<p>Lack of appropriate PPE for the type of work activity being undertaken</p> <p>Exposure to adverse weather conditions due to the issue of in appropriate clothing.</p> <p><i>Effect - potential for physical injury or ill health</i></p>	Employees Contractors	<p>Provision of PPE is the responsibility of the employee's employer and is required following their risk assessment for the activities and tasks being undertaken.</p> <p>Staff working during periods of low light and in areas where they may be moving vehicles to wear a suitable Hi Viz vest / jacket.</p> <p>LYG workforce that are moving equipment (barrier and similar) are advised to wear safety footwear.</p>	3	3	L	
8	Manual Handling	<p>Potential for injury to staff due to poor manual handling procedures</p> <p><i>Effect - physical injury</i></p>	Employees Contractors	So far as is reasonably practicable, the employer / contractor shall reduce the need for manual handling activities and/or introduce such measures as required to minimise the risk.	2	3	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				<p>Loads should be of a manageable size or additional lifting aids supplied.</p> <p>Delivery of materials should be to a point as close as possible to the point of use.</p> <p>LYG will ensure that those persons directly engaged by them to assist in the delivery of those elements of the event that requires them to undertake work which involves manual handling are physically capable of undertaking such activities and that they have been adequately trained to do so. (Volunteers are considered to be employees and must not be asked to do works that they are not competent / physically capable of doing.)</p> <p>Mechanical lifting aids should be made available where required.</p>				
9	Working Hours	Prolonged working hours, working at night	Employees Contractors	A production schedule is to be generated indicating the extent of working hours.	1	1	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
		<i>Effect - Fatigue, Lack of concentration, physical injury</i>		<p>Contractors are to select staff and staff numbers to suit the anticipated working hours.</p> <p>The Event Manager to have authority to suspend work where there is a perceived increased risk due to fatigue.</p>				
10	Branding	Collapse or fall of branding onto persons or other infrastructure resulting in injury	Workforce Guests Public	<p>All branding should be fixed in a secure manner.</p> <p>All fixings being used to secure branding should be fit for purpose and structurally sound.</p> <p>All banner locations to be assessed for suitability.</p>	2	2	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				<p>All free-standing banners will be adequately weighted to prevent them falling onto persons and collapsing.</p> <p>Use of proprietary fixings for all banners.</p> <p>No branding will obstruct public circulation or cause a trip/fall hazard during deployment.</p>				
11	AV Equipment Display screens. sound systems and similar.	<p>Insecure or incorrectly installed equipment.</p> <p><i>Effect - collapse of equipment resulting in serious injury, damage to equipment / venue</i></p>	<p>Workforce</p> <p>Guests</p> <p>Other venue users</p>	<p>All equipment should be constructed, installed, operated and maintained by competent persons.</p> <p>All necessary equipment in public areas should have secondary safety fixings attached.</p> <p>All electrical equipment must have suitable electrical breaker and RCD fitted.</p>	2	4	L	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				All speakers stands, etc. are to be sufficiently braced and secured so as to prevent structural collapse or the structure falling over.				
12	Film Crew / Media Activity	Injury as a result of filming activity Poor safeguarding practices	Guests Workforce	<p>Only approved media agencies to be in place. Media to have suitable briefing where children have not consented to images taken.</p> <p>LYG safeguarding policy in place and communicated to key persons.</p> <p>Workforce advised they must not photograph children without LYG consent.</p> <p>Film / Media Crew will be competent and experienced, they will operate under their own RAMS.</p> <p>All participants / spectators will be advised that they are being filmed / photographed and agree to this.</p> <p>LYG will advise the film / media crew if they have concerns with regards to their activity.</p>	2	1	VL	<p>Suitable photograph y waiver to be in place as appropriate. Children who do not consent to their images being taken to be suitably identifiable by media. Media to ensure that these children are not photographed.</p>

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				<p>Film / media crew are to ensure that their actions and equipment do not result in trips or collisions.</p> <p>Cables are to be suitably managed to avoid trips.</p>				
13	Welfare provision	Lack of toilet provision No access to water / food	Guests, Workforce	<p>Venue has suitable toilet provision, where appropriate temporary toilets will be installed.</p> <p>Teams and participants advised where toilets are shared with other park users / public.</p> <p>Water available for workforce at all times.</p>	1	1	VL	
14	Staff and Volunteers Activities (Training)	Training information.	Voluntary, etc staff and others affected by their acts or omissions.	<p>Briefing sheets will be sent out prior to event, with supervisors/team leaders appointed early.</p> <p>Suitable briefings to take place with all staff and volunteers prior to work commencing so that everyone understands safety and safeguarding measures in place.</p>	3	3	L	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
15	Staff and Volunteers Activities (Welfare)	Welfare issues.	As above.	Provision of sanitary facilities, food and water will be available during working hours. Staff working outdoors are to be advised in advance and have access to shelter and suitable breaks.	1	1	VL	
16	Staff and Volunteers Activities (Comms)	Control and communication	As above	<p>Ongoing supervision takes place throughout all phases of the event.</p> <p>Mobile phone systems are available to all supervisors, key contact numbers are to be shared.</p> <p>Volunteers will not undertake lone working.</p>	1	3	VL	
17	Competition Officials	Lack of competency / failure to manage sports	Participants and workforce	All Competition Officials will be selected by LYG, they will be required to demonstrate competency within their sport.	1	3	VL	Competition Officials should be registered with their sports governing

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				LYG will undertake safeguarding checks for competition officials in line with regulated activity and sports specific requirements.				body where applicable.
18	Safeguarding – children and vulnerable persons	Lack of safeguarding measures in place	All workforce and persons attending	<p>LYG will work in accordance with the LYG safeguarding policy. This will require staff to:</p> <ul style="list-style-type: none"> - Not be alone with a participant at anytime. - Ensure that the event areas / music and similar is suitable and secure for participants. - LYG will escalate any safeguarding concerns to the safeguarding officer / local authority. <p>All participants are to attend with their school / Borough Team under parental / guardian consent.</p> <p>Participants are familiar with the nature of the event.</p> <p>Participants are aware of changing provision, LYG will ensure that these are in use by participants and suitable workforce only.</p> <p>No child and workforce staff member will be left alone at any time.</p>	2	3	VL	the ending to include, with a follow up to parents / guardians by the LYG DSL were appropriate.

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				<p>Schools and BTO's will ensure that the consent form will capture medical information and in case of emergency contact details. Schools and BTO's will ensure that they have suitable staff ratios in place to supervise their children.</p> <p>BTO's / Schools will be responsible for their travel to and from the venues.</p> <p>All staff on site aware of the ages of participants and to be mindful of their language and interactions with children to ensure that they are appropriate.</p> <p>LYG safeguarding officer to be present at event or contactable. Key staff to be aware of the safeguarding policies and procedures.</p> <p>Suitable medical provision in place for the event.</p> <p>Parents / Guardians will be notified in the event of injury to their children by BTO/School lead or the LYG Designated Safeguarding Lead (DSL) were appropriate.</p> <p>Any complaints or comments raised by participants or their parent /guardians will be</p>				

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				directed to the safeguarding officer for their information or action.				
19	Fire Prevention General	Fires arising from waste, event infrastructure and similar	Contractors, staff, volunteers, walkers.	<p>Venues will have an existing Fire RA in place with fire fighting provision and emergency procedures in place.</p> <p>Event branding and pop up structures to be fire retardant.</p> <p>All generators will have an adjacent fire extinguisher (CO2).</p> <p>LYG will supplement the existing venue provision where appropriate.</p> <p>LYG staff will familiarise themselves with the emergency procedures within each venue.</p> <p>LYG will ensure that there is no waste build up that may cause a fire hazard, suitable waste containers should be used.</p>	1	5	L	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
20	Fire Prevention (Flammable Substances)	Use of flammable liquids & gases	All on site	The use of petrol generators will be prohibited.	1	1	VL	
21	Electrical	Shock or burns, also fires from faulty or unsuitable equipment/cables, adverse weather conditions affecting certain equipment.	Site staff, contractors,	<p>All electrical equipment and generators are to be supplied and installed by reputable, pre-vetted competent contractors.</p> <p>All electrical systems are to be designed constructed and maintained in a condition suitable for use in the open air; and will be protected as necessary by 30mA residual current circuit breakers with an operating time not exceeding 50ms.</p>	1	3	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				<p>All generators, distribution boxes etc. are to be positioned/enclosed to prevent unauthorised access, and will be suitably signed.</p> <p>A competent person should test and certify all electrical installation as to its safety on completion.</p> <p>A competent electrical contractor should be available to deal with any problems should they arise.</p>				
22	Cable Runs	<p>Exposed cables across designated traffic / pedestrian routes</p> <p><i>Effect - damaged cables, trip hazards causing physical injury.</i></p>	<p>Employees</p> <p>Contractors</p> <p>Participants</p> <p>Public</p>	<p>A minimum number of cable runs are to be used.</p> <p>Where possible, cable runs should not be in public areas. If unavoidable, then cable ramps in high visibility colours are to be used.</p> <p>Cables are to be placed in such a way as to prevent slips, trips and falls.</p>	1	1	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
23	Lack of Medical Cover	Insufficient medical cover and resources <i>delays in treatment</i>	Guests	LYG have appointed a competent Medical Provider; Team Medic. Team Medic will oversee all medical arrangements for the event, see the Medical Plan for full details. Presence of first-aid personnel at strategic locations; communication among these services and to central control functions of other services and the organisers; numbers and types of facilities currently as supplied by the service providers.	2	5	L	In the event of summoning an ambulance LYG are to agree with venue who does this and who will meet the ambulance.
24	Emergencies / Evacuation	Terrorist attack, lack of emergency plans, exit routes, panic, crushing, confusion, lack of preparedness resulting in unable to evacuate / summon assistance.	All persons	The event is not currently considered to be a specific target for any terrorist activity, which would require full evacuation of the venue. Venue is to advise LYG on emergency procedures and routes to be kept clear.	1	5	L	The current threat level within the UK is SUBSTANTIAL, indicating an attack within the

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				<p>In the event of an incident the principal will be to separate persons from the hazard, as appropriate LYG are to summon emergency services.</p> <p>LYG are to form an Emergency Liaison Team with key staff / venue in the event of an emergency.</p> <p>LYG will identify any guests that may need additional assistance in the event of an emergency incident.</p> <p>LYG are to ensure that all emergency exits are kept clear – no kit or equipment would block or obstruct these.</p>				<p>UK mainland is likely.</p> <p>If a situation develops, the Event Liaison Team (ELT), will come together in a fixed location so that decision making and communications (internal and external), can be disseminated and implemented for the purpose of managing the situation.</p>

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
								In the case of an emergency, it may be necessary to convene an ad-hoc meeting of the Event Liaison Team to assist in managing the incident.
25	Accessibility	Poor access to venue, no accessible facilities	Guests Workforce	<p>Venues are to have accessible routes and facilities in place.</p> <p>Where there are accessibility concerns LYG will liaise with the venue to manage access.</p> <p>Information available in a range of formats.</p> <p>Where there are participants with mobility issues the venue are to be informed to ensure that there emergency procedures can be reviewed.</p>	3	4	L	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
26	COVID-19	Having already infected or potentially infected persons attending and passing on infection	Guests Workforce	<p>Current UKHSA guidance to be adhered to.</p> <p>Workforce are advised not to attend if they have COVID-19.</p> <p>Routine cleaning regime in place.</p> <p>Access to hand sanitiser / handwashing facilities on site.</p>	3	2	VL	
26	Weather	Weather conditions resulting in injury / ill health	Participants Workforce	<p>LYG will monitor weather conditions. As appropriate activities will be curtailed / postponed in the event of severe adverse weather.</p> <p>As appropriate venues / areas will be evacuated / persons will evacuate to a safe place.</p> <p>Medics will be present and will monitor for symptoms of heat / cold related ill health.</p>	4	2	L	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				Competition Officials will monitor weather conditions and stop play in the event of conditions deemed to be hazardous.				
27	Spectators	Inappropriate / unsuitable behaviour by spectators, breaching safety areas or similar resulting in injury / illness / safeguarding breaches	Participants Workforce	<p>Spectator viewing areas will be clearly established / managed by LYG.</p> <p>Unauthorised areas – run off areas and similar areas that must remain sterile will be maintained through LYG staff / competition officials and use of barrier or similar as appropriate.</p> <p>Security provision / police to be summoned in the event of anti-social / inappropriate behaviour.</p> <p>LYG will ensure that any safeguarding concerns are recorded (in line with their safeguarding policy).</p>	3	3	L	

4 Risk Assessment – Competitions

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
1	All Sports – playing areas	Unsuitable playing area for the proposed sport or activity resulting in injury.	Participants, officials, staff	LYG have undertaken a site visit to the venue to ensure there are suitable playing areas. Venues are to advise of any faults or damage to playing areas and or spaces. LYG staff and competition officials will reinspect the playing areas on the event day. All venues are to be routinely used for similar events and inspected by local authorities.	3	2	VL	If the venues flag up any issues or concerns with the venue or playing areas LYG are to liaise with them to discuss actions and alternative options. Competition Directors are to ensure that sports are set up in accordance with guidance by the Sports governing body.
2	All Sports – lack of supervision / control over competition / physical activities / risk of injury through nature of participation (Includes Competition Activities and non-competitive activities)	Lack of supervision over the activity resulting in injury	Participants	All sports events and activities are to be supervised by competent persons. Competitions are to be overseen by suitable competition officials. Competitions will be held in accordance with the sports governing bodies' rules. Participants and Boroughs will be advised of the relevant rules of	2	3	VL	LYG will ensure that all competition officials are competent to do so.

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				<p>participation in advance of the event. All rules of play are available on the LYG website.</p> <p>Competition officials will manage sporting activities appropriately and deal with inappropriate / dangerous play as required, with the power to remove players and or teams as required.</p> <p>Teams will be supervised by either their school lead or BTO.</p> <p>Anticipated that there are injuries as a result of participation, LYG will monitor and medics will assist where required.</p>				
3	All Sports – lack of warm up / preparation	Lack of warm up resulting in injury	Participants	All participants will be given the time and space to undertake a suitable warm up. Staff and leaders will encourage participants to warm up.	2	2	VL	
4	All Sports – separation between spectators and field of play	Lack of separation between participants resulting in injury	Participants, spectators, staff, other venue users	<p>There will be suitable separation distances between field of play and spectator areas / thoroughfares.</p> <p>Sports to have suitable run off zones.</p> <p>Run off zones to be kept clear of persons and infrastructure during competition periods.</p>	3	3	L	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				<p>See sports for run off zones.</p> <p>Competition Director and LYG to agree on suitable viewing areas for persons not competing.</p>				
5	All Sports – infrastructure and equipment	Unsuitable infrastructure and equipment resulting in injury	Participants, competition officials	<p>All infrastructure is to be fit for purpose and suitable for use.</p> <p>LYG staff are to check equipment before use to ensure it is in good condition.</p> <p>Venue provided equipment to be inspected for suitability.</p>	2	2	VL	<p>Where appropriate certain equipment should conform to British Standards or codes of practice relevant to the sport.</p> <p>Competition Official to inspect playing areas and equipment before the start of play.</p>
6	Playing surfaces – slips and trips	Unsuitable field of play resulting in injuries	Participants, competition officials	<p>Playing surfaces to be inspected by LYG and competition officials prior to the start of the event.</p> <p>Any wet areas (that would pose a hazard) should be cleaned up immediately.</p>	2	2	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				The playing areas should be monitored throughout the event to ensure that any damage or spills are cleaned up.				
7	All Sports - Inexperienced participants	Participants taking part in activities without suitable competence resulting in injury	Participants	<p>Participants are to be suitably competent to participate in the specific event. Team Managers will be responsible for ensuring that they are competent and capable to participate.</p> <p>Team Managers and Competition Officials are to be mindful that due to the pandemic training and competition will have been limited or not taken place.</p> <p>Competition rules of entry for each event are communicated to Team Managers who are required to accord with this and to establish the competency of participants. This will be monitored and LYG / Competition Officials will intervene where there are concerns over competency.</p>	3	3	L	Competition rules of entry for each event are communicated to Team Managers who are required to accord with this and to establish the competency of participants.

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				<p>Competition Officials / LYG staff are to monitor participants and if required those who are not competent or able to safely participate will be asked to leave the competition (or a section of it).</p> <p>Competitions with an increased risk of injury / death such as water based activities will have strict guidance in place about competency.</p>				
8	Participation in Paragames activity	<p>Injury / illness as a result of participation</p> <p>Lack of communication resulting in being unaware of instruction, including emergency procedures</p>	Participants	<p>LYG ensure that there is suitable arrangements in place to accommodate all participants. This will include liaison with the venue and BTO to ensure needs are accommodated.</p> <p>LYG will have a process in place to ensure that participants are eligible to play (each player has a physical sensory or learning impairment and must attend either a special school, have a recognised / registered disability or have a statement of special educational needs.)</p>	2	2	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				<p>Where appropriate there should be provision for communication in the form of interpreters (BSL), large print font and similar.</p> <p>All participants will be supervised by their school / BTO lead at all times. In the event of an incident or emergency their leads must have suitable methods of communication. BTO leads will ensure that there are suitable ratios of supervision.</p> <p>Venues and key staff will be aware of nature of disabilities so that they can communicate effectively.</p> <p>Venues are to be advised on the nature of disabilities so that they can ensure that emergency procedures take this into consideration.</p>				
9	Participant Health	Participants with pre-existing health problems or injuries, these may be	Participants	Borough Team Organisers are to ensure that their participants are in suitable health to participate.	4	3	L	Medics are to communicate injuries / ill health to LYG. All non-sport related injuries will

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
		exacerbated by participating in the event. Participants injured or becoming unwell during competitions / activities		Medics will be present at the event, participants who are advised by medics against taking part will be unable to do so by LYG. Where a participant is injured / appears unwell and is advised not to participate by medics, LYG will ensure that the participant is withdrawn from competition. Any participant with suspected concussion will be withdrawn from competition and advised to follow medical advice.				required to be investigated.
10	Unsuitable clothing, jewellery or similar	Participants wearing jewellery or clothing that would result in injury	Participants	All competitions have individual rules which clearly state what kit, including footwear and PPE is required. Where necessary jewellery is not permitted to be worn or it must be suitably taped down. Where appropriate the competition rules will state if sports glasses are required or if normal glasses are not permitted.	2	2	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				Competition officials will be responsible for ensuring that all participants are complying with these rules.				
11	Athletics (Inc. Sportshall)	Injury as a result of poor management or lack of staffing to supervise	Participants, staff other persons in area.	<p>Athletics will be undertaken in purpose built venue.</p> <p>Competition officials will inspect facilities prior to the competition.</p> <p>Competition officials are to ensure that there is suitable separation between the activities.</p> <p>Competition Officials are to ensure that there is suitable staff present to manage activities.</p> <p>Areas deemed to be of high risk such as javelin / shotput are to be separated with a physical barrier to prevent access into the field of play and have suitable staff in place to manage activity and participants.</p>	2	4	L	
12	Basketball	Poor court layout or surface resulting in injury	Participants / spectators / officials / staff	Court is to be laid out in accordance with Sport England's Basketball design code. This stipulates there must be a minimum of 1.05 -2.05m side run off & 1.05 – 2.05m back of court run off and 4.10 metres between courts. There is to be no	2	2	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
		Lack of control / management of competition Conflict between coaches / teams		<p>infrastructure or persons in these areas, with the exception of referees.</p> <p>LYG and competition officials are to inspect the court and playing surface prior to the competition.</p> <p>Spills should be cleaned up immediately.</p> <p>LYG and competition officials are to ensure that spectators (including team mates / Team Managers and coaches etc) are to sit within allocated seating areas and not within the court run off areas.</p> <p>Equipment used to be fit for purpose and suitable for use. Competition Directors to undertake visual inspection.</p> <p>Team Managers, coaches and any other persons are to be asked to leave the competition area if their behaviour is deemed inappropriate.</p>				
13	Boccia	Unsuitable playing area and equipment. No space / suitable separation between field of play and spectators	Participants / spectators / officials / staff	<p>There is to be suitable space and / or physical barrier between field of play and spectator area.</p> <p>The activity will be managed by competent persons at all times.</p> <p>Equipment and layout will be assessed by competent persons prior to the competition.</p>	2	2	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
14	Cricket (indoor)	Impact of ball on spectators or players not currently in the game Impact of ball on players	Participants / spectators / officials / staff	<p>The possibility of impact to be considered dependant on the layout of the venue and the distance of the wicket from spectators.</p> <p>Full height nets should be used where necessary to prevent public or waiting teams being struck by the ball.</p> <p>Pitch is to have suitable run off and clearance space around the playing areas.</p> <p>No public will be permitted to enter the hall whilst there is matches' taking place.</p> <p>Public will only be permitted to stand in the viewing gallery to watch if the venue has one.</p> <p>Suitable measures should be in place to ensure no unauthorised person enter the hall during matches.</p> <p>All bowling should be in accordance with current ECB guidance.</p> <p>The game will play in accordance with ECB current rules and regulations.</p> <p>Street Cricket rules will be adopted. The use of gloves/pads are optional but are permitted.</p>	2	3	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
15	Football	<p>Injury as a result of participation</p> <p>Unsuitable kit / equipment</p> <p>Unsuitable space / distance separation between pitches resulting in collision / injury.</p> <p>Unsuitable pitch resulting in injury</p>	Participants / spectators / officials / staff	<p>Competition Director / LYG staff to advise spectators of suitable viewing areas.</p> <p>Referee will stop dangerous play. Persistent illegal play will result in the offender being removed from the field.</p> <p>Participants are advised on suitable kit, Competition officials will adhere to the rules and enforce these by checking participant kit prior to competition.</p> <p>These include; Shin pads must be worn, football boots with moulded studs permitted only no metal studs or bladed boots, jewellery removed or suitably taped in place, teams to have suitable spare kit / bibs to contrast in colour from opposing team.</p> <p>The pitches must have a run off of a minimum of 2 metres at the sides and ends, this run off area should be kept clear of all persons with the exception of referees and competition officials only. This area must be kept clear of all infrastructure.</p> <p>Football pitches on grassed areas in park to be thoroughly checked by competition director for litter in particularly broken glass or similar sharp items.</p>	2	2	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				<p>Pitch to be checked several times each day and thoroughly after rainfall. LYG to provide lawn rake to facilitate.</p> <p>Pitches checked for potholes or dips and filled in where necessary.</p> <p>Pitches not set up over drains or service covers.</p> <p>Where 3G pitches are to be used suitable football boots are to be worn, and pitches checked for any debris.</p>				
16	Netball	Unsuitable space / distance separation between courts resulting in collision / injury.	Participants / spectators / officials / staff	It is recommended that there is a 1.5 - 3.05 metre run off at the sides and 2.0m-3.05m run off at the ends of a netball court. With a 4 metre separation distance between courts.	2	2	VL	
17	RFU Rugby	<p>Lack of experience in contact Rugby participants injured as a result of playing.</p> <p>Unsuitable space / distance separation between pitches</p>	Participants, Spectators, officials / staff	<p>Rugby football union rules apply. Participants must have suitable experience and competence of playing contact rugby.</p> <p>A 5 metre runoff area is recommended for the sides and ends of the rugby pitch, this run off area should be kept clear of all persons with the exception of referees and competition officials only. This area must be kept clear of all infrastructure.</p>	4	3	L	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
		resulting in collision / injury.		<p>Rugby pitches on grassed areas to be thoroughly checked by competition director for litter in particularly broken glass or similar sharp items. Pitch to be checked several times each day and thoroughly after rainfall. LYG to provide lawn rake to facilitate.</p> <p>Pitches checked for potholes or dips and filled in where necessary.</p> <p>Pitches not set up over drains or service covers.</p>				
18	New Age Kurling	<p>Participants injured as a result of playing.</p> <p>Unsuitable space / distance separation between activity areas resulting in collision / injury.</p>	Participants, Spectators, officials / staff	<p>Suitable space around the activity areas.</p> <p>Equipment to be suitable and fit for purpose – kit checked by competition director in advance.</p>	1	1	VL	
19	Indoor Rowing	<p>Injury as a result of participation</p> <p>Unsuitable activity areas</p>	Participants Public Staff	Rowing equipment will be provided by Concept2 and will be suitable for use and fit for purpose.	2	2	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				<p>Set up of event area will be overseen by LYG, as appropriate the area will be segregated from public access.</p> <p>Suitable cable ramp or similar for Rowing Machine cables.</p> <p>Cleaning equipment in place in the event of spillages.</p>				
20	Badminton	Poor court layout or surface resulting in injury Lack of control / management of competition	Participants Staff	<p>Court is to be laid out in accordance with Sport England's Badminton design code. This stipulates there must be a minimum of 1.5m side run off & 2m back of court run off.</p> <p>There is to be no infrastructure or persons in these areas, with the exception of competition officials who should maintain a distance of 1m from the court.</p> <p>LYG and competition officials are to inspect the court and playing surface prior to the competition.</p> <p>Spills should be cleaned up immediately.</p> <p>LYG and competition officials are to ensure that spectators (including team mates / Team Managers and coaches etc) are to sit within allocated seating areas and not within the court run off areas.</p>	2	2	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				Equipment used to be fit for purpose and suitable for use. Competition Directors to undertake visual inspection.				
21	Paragames Swimming	Poor swimming ability of participants, resulting in drowning.	Participants Staff	<p>All participants taking part in swimming competitions must be able to swim 25m unaided.</p> <p>Para-games competitors are to have disability taken into consideration when entering / leaving pool and for start procedures.</p> <p>All participants will start in the pool.</p> <p>Lifeguards present; venue are to be advised of nature of events and should provide a suitable number of lifeguards proportionate to the competition. Venue pool procedures to be adhered to, any evacuation requirements are to be clearly communicated to LYG.</p> <p>Communication to participants is to be suitable and appropriate based on their disability.</p> <p>Venue used will be an established swimming facility with suitable number of lifeguards and associated pool rescue / emergency procedures.</p>	3	4	L	
22	Paragames Athletics	Lack of competency resulting in	Participants Staff	All competitions to be run by competent persons, all competitions to be split into appropriate categories.	2	2	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
		<p>participants injured</p> <p>Lack of competency / management of activity resulting in injury</p>		<p>Suitable adaptations to sports to be made to allow for accessibility.</p> <p>Team Managers to ensure that participants are correctly entered into the correct sport and category.</p> <p>LYG will ensure that there is suitable communications in place to participants.</p>				
23	Paragames Football	<p>Injury as a result of participation</p> <p>Unsuitable kit / equipment</p> <p>Unsuitable space / distance separation between pitches resulting in collision / injury.</p> <p>Unsuitable pitch resulting in injury</p>	<p>Participants</p> <p>Staff</p> <p>Spectators</p>	<p>Competition Director / LYG to mark out spectator areas.</p> <p>Competition officials will ensure that they can suitably communicate to players - where appropriate interpreters are to be used.</p> <p>Referee will stop dangerous play. Persistent illegal play will result in the offender being removed from the field.</p> <p>Participants are advised on suitable kit, Competition officials will adhere to the rules and enforce these by checking participant kit prior to competition. These include; Shin pads must be worn, football boots with moulded studs permitted only no metal studs or bladed boots, jewellery removed or suitably taped in place, teams to have suitable spare kit / bibs to contrast in colour from opposing team.</p>	2	2	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				<p>Mobility aids will not be permitted to be used during play (crutches, wheelchairs or similar). Prosthetic limbs must be fully covered with foam cladding.</p> <p>Sliding tackles not permitted.</p> <p>The pitches must have a run off of a minimum of 2 metres at the sides and ends, this run off area should be kept clear of all persons with the exception of referees and competition officials only. This area must be kept clear of all infrastructure.</p> <p>Football pitches on grassed areas in park to be thoroughly checked by competition director for litter in particularly broken glass or similar sharp items. Pitch to be checked several times each day and thoroughly after rainfall. LYG to provide lawn rake to facilitate.</p> <p>Pitches checked for potholes or dips and filled in where necessary.</p> <p>Pitches not set up over drains or service covers.</p>				
24	Sitting Volleyball	Injury as a result of participation	Participants	Entry level activity. Competent supervision in place.	1	1	VL	
25	Tennis MLD (Disability)	Lack of competent supervision / instruction	Participants Staff Spectators	Suitable court with good accessibility to be in place, suitable court separation and run off areas in place. Competent supervision in place at all times.	1	1	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
		Unsuitable space / distance separation between courts resulting in collision / injury.		All equipment to be suitable for use.				
26	Tennis Mini Red	Lack of competent supervision / instruction Unsuitable space / distance separation between courts resulting in collision / injury.	Participants Staff Spectators	It is recommended that there is a 3 metre run off at the end and 1.5m run off at the sides of a tennis court. Suitable supervision in place for younger participants.	1	1	VL	
27	Tennis	Unsuitable space / distance separation between courts resulting in collision / injury.	Public Participants Staff Spectators	It is recommended that there is a 3 metre run off at the end and 1.5m run off at the sides of a tennis court.	1	1	VL	
28	Primary Golf	Injury as a result of participation Injury to persons in the area	Participants Staff Spectators	Entry level activity. Area to be suitably clear of public / spectators Kit will be provided. Golf balls are not standard but are foam style balls for chipping stations and / or softer Velcro / tennis balls for putting activities.	1	1	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				All participants and team managers are advised to remain in the playing areas.				
29	Dynamos Cricket	Injury as a result of playing / spectating / public in the area	Participants Staff Spectators public	<p>A plastic bat will be used with a windball.</p> <p>The possibility of impact to be considered dependant on the layout of the venue and the distance of the wicket from spectators.</p> <p>Suitable PPE to be worn in accordance with guidance.</p> <p>Full height nets should be used where necessary to prevent public or waiting teams being struck by the ball.</p> <p>Pitch is to have suitable run off and clearance space around the playing areas.</p> <p>No public will be permitted to enter the hall / area whilst there is matches' taking place.</p> <p>Public will only be permitted to stand in the viewing gallery to watch if the venue has one.</p> <p>Suitable measures should be in place to ensure no unauthorised person enter the hall during matches.</p> <p>All bowling should be in accordance with current ECB guidance.</p>	1	1	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				The game will play in accordance with ECB current rules and regulations.				
30	Multi-Sport Festival	Lack of suitable safety supervision / instruction or management resulting in injury / illness	Participants	Multi-sport activity will be have a go trial sessions led by competent activity leads. As appropriate participant numbers will be capped. Activity areas are to be suitably set up with appropriate space and segregation.	2	2	VL	
31	RFL Rugby (Rugby Football League 9's) to include Contact	Lack of experience in contact Rugby participants injured as a result of playing. Unsuitable space / distance separation between pitches resulting in collision / injury.	Participants, Spectators, officials / staff	Rugby football league rules 9's rules apply. Participants must have suitable experience and competence of playing contact rugby. A 3 metre runoff area is recommended for the sides and ends of the rugby pitch, this run off area should be kept clear of all persons with the exception of referees and competition officials only. This area must be kept clear of all infrastructure. Rugby pitches on grassed areas to be thoroughly checked by competition director for litter in particularly broken glass or similar sharp items. Pitch to be checked several times each day and	3	3	L	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				<p>thoroughly after rainfall. LYG to provide lawn rake to facilitate.</p> <p>Pitches checked for potholes or dips and filled in where necessary.</p> <p>Pitches not set up over drains or service covers.</p>				
32	Archery	<p>Struck by arrows due to person being in-between the target and the competitor.</p> <p>Arrows striking persons due to inadvertent deflection from target.</p> <p>Competitor being struck by frailer of bow.</p> <p>Horseplay.</p> <p>Unsuitable footwear on field of play</p>	Public Participants Staff Spectators	<p>All the equipment will be checked by competent persons before being used.</p> <p>All equipment will be used within the parameter for which it has been designed.</p> <p>The area between the target and the competitor will be clearly defined and secured during the competition.</p> <p>Only authorised persons will be permitted into this area and only when it is safe to do so.</p> <p>When there are persons in the areas between the target and the competitor, no competitor will arm and raise the bow.</p> <p>The areas between the competitor and the target will be checked and all personnel removed before the bow is armed or raised.</p> <p>There will be a capture zone to the rear of the target. The purpose of the capture zone will be to capture any arrows that have missed or not bedded</p>	3	3	L	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
		Poor or unsuitable storage of arrows		<p>into the target. No persons will be permitted in this zone during competition.</p> <p>There will be a suitable safety zone between the public areas and the target/competitors. This distance will be of such a width as to prevent arrows inadvertently striking persons.</p> <p>The competitor's areas will be secured by staff to prevent unauthorised entry and use of equipment by public.</p> <p>Participants will provide their own bow and arrow, these are to be suitably stored when not in use.</p> <p>Competition officials are to review equipment in use to ensure it is suitable.</p> <p>All persons involved in Archery activity to wear suitable closed footwear such as trainers or boots, sandals, flip flops, bare feet or similar are not permitted.</p> <p>Only competent persons are permitted on the field of play to collect arrows, additional caution is to be used when walking on the field of play as arrows may be on the floor and partially concealed by grass.</p> <p>There must be a competent number of persons running this activity.</p>				

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
33	Hockey	Unsuitable space / distance separation between pitches resulting in collision / injury.	Participants Staff Spectators	It is recommended that there is a 3 metre run off to ends and 1 metre to sides. Mouth guards and shin pads are recommended to be worn.	1	1	VL	
34	Judo	Poor control of the competition resulting in injury. No suitable separation between competition field of play and other persons.	Participants Staff Spectators	Judo Competition will be undertaken in accordance with the British Judo Association rules and guidance. All participants must be a member of the British Judo Association / British Judo Council or Amateur Judo Association. Minimum grade levels will be applied. Weight categories will be applied. Competent competition director to be appointed to oversee competition. All participants to be competent. Playing areas will comply with BJA standards. Suitable separation between competition areas, spectators and teams. Armlocks and strangles only permitted in section C (16/17/18 years of age).	3	2	VL	
35	Volleyball	Risk of injury through participation	Participants	Volleyball will be played in accordance with Volleyball England guidance.	1	1	VL	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
				<p>Competition Director will inspect playing areas and equipment.</p> <p>Suitable run off areas are to be in place.</p>				
36	Trampolining	Equipment faults – injury due to inadequate or ill maintained trampoline or mats.	Participants Staff	<p>Participants will adhere to sport rules on PPE and clothing.</p> <p>All equipment used is existing equipment used regularly within a sporting complex.</p> <p>A named competent person should be responsible for checking all equipment and matting and confirming that it is safe to use.</p> <p>Competent person will confirm this equipment has been properly installed and secured before the equipment is used.</p> <p>Safety mats should be securely in place prior to use.</p> <p>Trampoline should be fitted with end decks / spotting decks.</p> <p>All equipment should be in line with British Standards.</p> <p>Suitable number of competent persons in place to manage the activity.</p>	3	3	L	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/Comments
					L	S	R	
37	Tag Rugby	Injury as a result of participation	Participants	<p>Activity to take place in accordance with Tag Rugby League guidance. Non-contact activity.</p> <p>Participants to wear suitable PPE, competition official to check this prior to activity.</p> <p>Rugby belts are to be used with suitable Velcro fixings, belts are to be worn over</p> <p>Suitable clothing to be worn and overly baggy clothes avoided.</p>	2	2	VL	

5 Risk Assessment – Sailing and Kayaking

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/ Comments
					L	S	R	
1	Clothing / Footwear / Safety Equipment (PPE) – Sailing / Kayaking	Participants wearing unsuitable clothing and or footwear resulting in injury	Participants	<p>Competition rules set out suitable clothing and footwear and if any items are not permitted.</p> <p>Competition Directors will monitor this on the event day.</p> <p>Unauthorised kit will not be permitted.</p> <p>Competition Rules to state which PPE is required by participants and when they are required to provide it themselves. Without suitable PPE participants will not be permitted to participate.</p> <p>Life jackets will be worn when on or near the water.</p>	1	4	VL	Participants will be advised to bring dry clothes. Changing areas will be available.
2	Sailing / Kayaking – poor supervision / control over activities	Injury and or risk of drowning as a result of lack of control / supervision Unsuitable equipment in equipment resulting in injury	Participants	<p>All equipment used will be checked by the BTO and or Competition Officials as appropriate.</p> <p>BTO to ensure participants are suitably experienced and competent to take part in activities.</p> <p>Safety boats with experienced lifesaving crew will be deployed on the water at all times when participants are on or in close proximity to the water.</p> <p>Where in use Safety Boats are to be suitable for use have suitable insurances and competent drivers.</p>	2	4	L	<p>BTO will recruit and vet teams in all sports.</p> <p>All sporting activities and arrangements should be agreed by LYG.</p> <p>Competition Director responsible for overseeing and</p>

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/ Comments
					L	S	R	
				<p>All participants must wear appropriate life jackets / buoyancy aids whilst taking part in water based activity.</p> <p>Participants must wear other appropriate safety equipment where required by their sports rules / guidelines. Competition Director to ensure this is in place prior to event.</p> <p>Participants to be suitably dressed for their event, any persons deemed to be inadequately dressed will not be permitted to take part.</p> <p>Venues will have on the water emergency procedures and staff in place should there be an incident – LYG and Competition Director are to confirm this and ensure that all relevant persons are briefed on this.</p> <p>All participants are part of organised Borough Teams who are supervised whilst not participating in activities by their Team Managers or BTO's.</p> <p>Whilst participating there will be suitable supervision by an appropriate number of experienced or where necessary appropriately qualified staff relevant to the activity, being undertaken – details of the Competition Director to be found in the Event Delivery Plan for LYG 2023.</p>				<p>compliance with arrangements.</p> <p>BTO responsibility to provide suitable safety equipment as set out in the sport rules / guidelines.</p> <p>Equipment provided to participants to be fit for purpose and have had appropriate checks / inspections carried out to ensure that they are suitable for use.</p> <p>Equipment / kit brought by BTO to have carried out their own inspections and checks to ensure suitable for use.</p>

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/ Comments
					L	S	R	
				<p>All supervision and implementation of rules as to how the activity is undertaken will be to the appropriate sports governing bodies' rules implemented by the Competition Director.</p> <p>BTO to provide / ensure participants have suitable kit and safety equipment.</p> <p>Competition Director to ensure all participants has appropriate equipment.</p> <p>Participants who appear to be acting in an inappropriate/dangerous manner will be withdrawn from the event by the supervisor/referee.</p>				
3	Sailing & Kayaking – collision between equipment , persons, vessels	Interaction between participants, other participants and spectators resulting in injury or persons knocked into the water or similar	Participants, Staff, Spectators	<p>LYG Event Team to ensure that there is time or space separation when participants are entering water and getting into position for competition start.</p> <p>LYG Event Team to ensure that spectators retain a suitable distance from pontoon or preparation areas to avoid conflict with vessels, participants and spectators.</p> <p>Races to have their own lane participants will be penalised if they leave their lane.</p>	3	3	L	
4	Sailing & Kayaking – incompetence and inexperience	Inexperienced participants – resulting in	Participants	All participants will be experienced in the activity as they will have had to qualify within their own Borough group in order to attend the event.	2	4	L	Responsibilities of BTO to ensure

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/ Comments
					L	S	R	
		drowning and or injury		<p>Sailing entry rules state that Team Managers must ensure their competitors have sufficient experience to be comfortable on the water, and able to handle Lee-shore landings in F5.</p> <p>All sports must adhere to the terms and rules of participation.</p> <p>All competitors to be competent swimmers.</p>				control measures are implemented.
5	Sailing & Kayaking – slips and trips	Slips trips and falls in activity area due to equipment & clothing resulting in injury or falls into water	Participants / Staff / spectators	<p>All activity areas to be checked before use.</p> <p>Whilst activity area is in use it is under supervision by qualified staff appropriate to sport and supporting staff who will ensure that areas remain clear of equipment/ clothing which may become a hazard.</p> <p>Storage areas highlighted and established.</p> <p>Spectators will be restricted access to the participant areas.</p> <p>As appropriate some areas around water edge will require life jackets to be worn by participants and staff.</p>	3	3	L	Responsibilities of LYG and Competition Director to ensure control measures are implemented.
6	Sailing & Kayaking – Lack of competent safety equipment and personnel	Unsuitable supervision resulting in poor	Participants – staff etc.	LYG in conjunction with the Competition Directors and 'Central Safety' Team will manage the safety of all land and water based activities.	2	5	L	Responsibilities of venue and Competition Director to ensure

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/ Comments
					L	S	R	
		safety management and or lack of emergency response resulting in injury or drowning risk		<p>The venues will provide competent staff and infrastructure including boats to facilitate on the water rescues.</p> <p>Venues are providing changing areas and toilet facilities.</p> <p>As appropriate safety boats with experienced and competent crew will be deployed on the water at all times when participants are on or in close proximity to the water.</p> <p>All participants must wear appropriate personal flotation devices / life jackets whilst taking part in water based activity including activity at water's edge. Flotation devices must be marked with relevant British Standard marking and or CE mark, these must be checked for suitability by BTO or competent persons.</p> <p>First aid and emergency procedures in place should there be an incident.</p> <p>Competition Director to advise if helmets are required to be worn.</p>				control measures are implemented. All personal flotation devices must conform to British Standard EN ISO 12402-3 2006. They should be well maintained and checked regularly. Life Jackets should fit the wearer well and be of the correct size.
7	Sailing	Poor management of the sports activity resulting in injury	Participants, staff, officials.	Participant boats must be suitable for use and fit for purpose, Competition Director will have the authority to remove boats from use where they are deemed to be unsuitable for use.	2	3	VL	Lifejackets must comply with ISO 12402. See venue RA.

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/ Comments
					L	S	R	
		<p>Unsuitable space / distance separation resulting in collision / injury.</p> <p>Lack of competent participants</p> <p>Unsuitable equipment (including PPE)</p>		<p>Participants must be competent on the water and able to handle Lee-shore landings of force 5 (19-24 mph)/STAGE 3.</p> <p>Participants who cannot demonstrate competency will be removed.</p> <p>Suitable clothing must be worn by participants.</p> <p>Suitable and sufficient life jackets must be worn by participants.</p> <p>Venue will provide suitable water rescue staff and infrastructure. Procedures will be shared with key LYG staff / Competition Officials and the medical team.</p> <p>Competition Director & Venue will ensure that there are no other activities taking place on the water that would conflict with the competition.</p>				

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/ Comments
					L	S	R	
8	Kayaking	<p>Poor management of the sports activity resulting in injury</p> <p>Unsuitable space / distance separation resulting in collision / injury.</p> <p>Lack of competency / poor control of activity resulting in injury</p>	Participants, staff	<p>Participants are required to have independent experience on water or equivalent to the 'New Discover Award'.</p> <p>Buoyancy aids will be required to be worn by all participants.</p> <p>Participants will be required to line up on start line in control of their boat and will be required to remain in their own lane.</p> <p>Competent staff on the water to monitor and oversee.</p> <p>Participants who cannot demonstrate competency will be removed from the competition.</p> <p>Venue will provide suitable water rescue staff and infrastructure.</p> <p>For Slalom Spray decks must be worn (fitted correctly) and participants must be competent in the event of capsize.</p>	3	4	L	
9	Water Quality	Leptospirosis – Weill's Disease	Public Participants Staff	Venue to confirm that the water quality is suitable for activities.	4	2	L	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/ Comments
					L	S	R	
				<p>Where practicable – scum can be segregated by booms and drawn off.</p> <p>Scum/foam should be removed where wind conditions pose a risk to the viewing public.</p> <p>All participants should receive information in briefing pack about how to protect themselves from Leptospirosis – e.g. hand washing, covering cuts, and hygiene whilst eating and drinking; and also describe symptoms which they should be aware of which would prompt a visit to seek medical advice.</p>				
10	Blue Green Algae	Blue-Green Algae (cyanobacteria) – can cause skin rashes, nausea, vomiting, stomach pains, fever and headaches	Participants, Animals	<p>Venue to monitor blue-green algae levels and provide suitable signage around the venue advising of health risks.</p> <p>Participants, staff and spectators are advised to follow warning signs present on site.</p> <p>Venue to carry out suitable regular risk assessments on blue-green algae levels. The shoreline should be regularly assessed for levels of algae and scum.</p> <p>If there are substantial levels of scum and algae the decision may be taken with LYG and the Competition Director to take additional measures, altering the route / area on lake to avoid large deposits or to cancel the event.</p>	2	4	L	Blue-Green algae does not cause death in humans (however if consumed in significant quantities, it can in animals). It can cause illness in humans, however this is if the person comes in into significant contact with large blooms of algae or scum and do not take warning advice.

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					L	S	R	
				<p>No swimming permitted.</p> <p>BTO to ensure that information regarding blue-green algae is passed to participants and precautionary measures are taken.</p> <p>Persons advised not to drink water and to wash hands frequently if in contact with water.</p> <p>Participants encouraged to shower after taking part in activity.</p> <p>Clean water provided to rinse off wetsuits / clothes. Wet clothes materials should not be stored.</p> <p>Any participants who do come into contact with water should monitor any symptoms and seek medical advice where necessary.</p> <p>Persons to be advised that Blue-green algae can be fatal in animals and therefore should be kept away from water.</p>				
11	Weather	Illness or exacerbation of on-going condition due to as extremes of weather	All	<p>Weather forecast monitored and appropriate actions taken as required.</p> <p>Competition Director to take appropriate action based on weather conditions and forecast – this may mean delaying or cancelling activities.</p> <p>In the event of a local electrical storm all persons should be removed from the water and at risk</p>	4	2	L	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/ Comments
					L	S	R	
				<p>areas. Persons should be directed into the clubhouse or their vehicles if space in the clubhouse is limited.</p> <p>Drinking water readily available for all persons.</p> <p>Suitable shaded areas available on site for participants / staff.</p> <p>Sun cream / suitable clothing to be worn.</p> <p>Borough teams are to ensure participants have suitable clothing and sun protection, suitable warm dry clothes available for participants to change into following activity.</p> <p>Wet weather clothing to be in place.</p> <p>Medical cover to take weather forecast into consideration.</p>				
12	Use of Power boats or other motor driven craft	Risk of injury from propeller collision with other water users	All in area	<p>Only competent and trained persons to use power boats.</p> <p>Use of power boats limited to the Safety Boat, this is to be crewed by competent persons.</p> <p>Engine and propeller to be away from the persons in water at all times. Engine to be off when recovering or transferring persons.</p>	2	5	L	

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/ Comments
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13	Quagga Mussel	Quagga Mussel – potential infestation of lake causing harm to wildlife and infrastructure	Lake wildlife and infrastructure	<p>Participants will be advised to always clean and dry personal equipment before and after use, this includes equipment (paddles / boats) and clothing (where necessary).</p> <p>LYG to send out relevant information to sailing competitors and confirm with venue if they have any further requirements.</p>	2	2	VL	LYG to send out relevant information to competitors and confirm with venue if they have any further requirements.
14	Emergency Procedures on the water	<i>Lack of suitable water safety emergency procedures in place / lack of competent person in place to oversee emergency response resulting in injury / illness</i>	Participants, Event staff	<p>LYG have confirmed the venue will provide on the water rescue provision and infrastructure.</p> <p>Competition Director for each Competition will be responsible for implementing suitable emergency procedures on the water. All water rescue operations will be undertaken by competent persons with suitable equipment. The Competition Director will be responsible for ensuring that these plans are documented and implemented.</p>	3	4	L	The Competition Director will ensure that the safety boats are suitable and fit for purpose and that the crew and 'Central Safety' procedures are suitable and appropriate for the nature of the event.

Ref	Activity	Hazard & Consequence	Who is at Risk	Control measures that must be in place to achieve the residual risk rating	Risk Rating			Actions/ Comments
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				<p>Competition Director / venue are to submit suitable safety documentation, competence levels and emergency procedures.</p> <p>Safety boat to be in place, these are to be well maintained and suitably insured.</p> <p>Competent first aid provision in place on the land.</p> <p>There will be suitable communications between water rescue and land medical team - scenarios, roles and responsibilities must be agreed in advance. The transfer of injured persons from the water to the medical team are to be rehearsed.</p>				

6 EVENT CHECKLIST

Date.....Completed By..... Venue.....	Checked – any issues / further actions
Activity Areas – to be checked before use, clear of trip hazards, spillages or similar?	
Workforce in place and suitably briefed	
Areas in use have been approved by venue and does not obstruct emergency exit routes or emergency vehicle routes?	
Equipment – has it been checked and is it suitable for use?	
Are there suitable staff / marshals in place – have they been briefed by LYG on key safety /Safeguarding / Emergency info?	
Has weather forecast been checked? Any necessary actions required?	
Medic / First aid provision in place – are all staff briefed on summoning medical support, what to do in the event of having to use the 999 system? Venue Address? Where is nearest Walk in Centre, nearest A&E?	
Sailing & Kayaking – Water Safety measures in place – Life jackets – have emergency procedures been agreed?	
Who is ELT and when / where would they convene in the event of an incident?	

7 RISK SUMMARY

By accepting this Risk Assessment, London Youth Games, acknowledges that they have a duty to ensure that all persons working on this project, and all other persons who may be affected by the identified risks, have access to a copy of this Risk Assessment.

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